

TASK BUILDING, LLC APPLICATION FOR EMPLOYMENT

PLEASE READ CAREFULLY BEFORE COMPLETING THIS APPLICATION

Task Building, LLC complies with all Federal and State laws regarding discrimination on the basis of race, color, religion, national origin, sex, disability, age if over forty, and any other characteristic protected by law. No question on this application is intended to secure information to be used improperly.

Receipt of this application does not imply that there are any positions open, or that an applicant will be employed. Only applicants meeting the minimum requirements for a position, as determined by Task Building, LLC will be considered for employment. Should more than one qualified person make application, Task Building, LLC reserves the right to elect the applicant, who in its' opinion, has the best qualifications.

A clear understanding of your background and work history will aid us in assessing your qualifications. Please PRINT all information in ink.

PERSONAL INFORMATION

Last Name First Name Middle

Address City State Zip

Home Phone Cell Phone Email Address

Social Security #: _____ Are you a U.S. Citizen? ____ Yes ____ No

Please list all cities and states of previous residency: _____

Are you able to work overtime if needed? ____ Yes ____ No

We understand that even if you say yes, there may occasionally be personal circumstances that would prevent overtime.

Do you have a driver's license? ____ Yes ____ No

What is your means of transportation to work? _____

Have you had any accidents during the past three years? ____ Yes ____ No

TASK BUILDING, LLC PERFORMS REFERENCE CHECKS AND CRIMINAL BACKGROUND CHECKS AS WELL AS POST-OFFER DRUG TESTING. DO YOU AGREE TO THIS? ____ YES ____ NO

CRIMINAL BACKGROUND INFORMATION

FAILURE TO ANSWER ANY QUESTION TRUTHFULLY AND ACCURATELY AND FAILURE TO REPORT ALL CONVICTIONS WILL RESULT IN DISQUALIFICATION OF APPLICANT OR IMMEDIATE DISMISSAL OF EMPLOYEE.

Conviction of a crime does not constitute an absolute bar to employment; however, all convictions (misdemeanors or felonies) must be listed, whether or not expunged from your record. Deferred adjudication is not considered a conviction and need not be listed.

All convictions must be listed, please attach additional copies of this form if necessary.

Have you ever been convicted of, plead guilty to, or received deferred adjudication for any crime (misdemeanor or felony including but not limited to any DWI convictions)? Yes No

If yes, please give dates, level of charge, and details of EACH conviction.

Date of conviction	Location of conviction (City, County, State)	Level of Charge (Misdemeanor or Felony)	Type of Charge (i.e. Assault, DWI, etc.)

LICENSE/REGISTRATION/CERTIFICATION/EXPERIENCE

Type of Licensure/Certification	Number	Original Date of Issue	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please check the categories of jobs you have experience working in:

Carpentry	<input type="checkbox"/>	Hazardous Materials Removal	<input type="checkbox"/>
Construction Foreman	<input type="checkbox"/>	Heavy Equipment Operator	<input type="checkbox"/>
Electricians	<input type="checkbox"/>	HVAC Technician	<input type="checkbox"/>
Floor/Carpet Installation	<input type="checkbox"/>	Masonry	<input type="checkbox"/>
General Construction	<input type="checkbox"/>	Painters	<input type="checkbox"/>
Glazers	<input type="checkbox"/>	Plumber/Pipe Fitter	<input type="checkbox"/>
Welder	<input type="checkbox"/>	Roofer	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

What equipment do you have experience operating?

EDUCATION

Institution: _____

Address: _____

Attendance Dates: _____

Degree: _____

Institution: _____

Address: _____

Attendance Dates: _____

Degree: _____

Institution: _____

Address: _____

Attendance Dates: _____

Degree: _____

REFERENCES

Are you legally eligible for employment in this country? *Initial* _____Yes _____No

Name	Contact Person	Company	Phone

Please list all employment and contract positions for the past ten years. Use Reference Addendum if needed.

If you are currently employed, may we request a reference from this company? _____Yes _____No

Please list two references other than relatives or previous employers:

Name	Company	Address	Phone

Signature of Applicant

Date

If employed - Task Building, LLC has policies on sexual harassment and equal employment opportunity, policies which require employees to perform all assigned work and mandatory overtime, policies requiring wage or salary deduction authorizations by employees for employer property, debts or monies not returned or repaid, an at-will employment policy, solicitation and distribution policies requiring employees to observe all standards of conduct, policies and work rules of Task Building, LLC.

I agree to comply with these and all other current or subsequently adopted Task Building, LLC policies if hired.

Initial: _____Yes _____No

